

# Burnaby Art Gallery Work Experience Opportunities for 2013-2014

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Dear Career Advisors and Art Teachers,

We have several spaces for students to gain work experience in different areas of the art gallery. I have listed them below. The application deadline for Spring opportunities is February 3, 2014. A call for applications for Summer opportunities will be sent out in April.

## *Application Process:*

We usually have many students interested in several programs, so we would like to make sure students are placed in only one opportunity (unless there are fewer applicants than spaces). The application form allows students to indicate what they plan to apply for and their preferences so we can try to fit students into the programs they are most interested in. This also means they only need to send in one application if they want to apply for multiple placements.

### Application Notes:

- The application form should be submitted with the first application a student makes this year, showing the programs they wish to be considered for.
- Please have student select ONLY programs they will be able to commit to attending every date. (To the best of their knowledge at the application time.)
- Students can apply for additional programs at any point before the application deadline.
- Please have students advise us if their availability changes and they will no longer be able to participate in a program they have applied for. If students apply for more than one program, we may call to confirm they still wish to be considered for the later programs they have selected.
- Preference given to senior students and students with a clear interest in pursuing post-secondary education or careers in the arts.

Please feel free to contact us with any questions,

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*Program: Arts Alive- Jurying and Photo Documentation*

**Description:** Work with a team of staff from Burnaby Art Gallery to make selections of secondary student artwork for the Arts Alive student art exhibit. A primary task for the students will be to photograph every artwork with accurate colour representation, neat framing, and clear focus. Images will be used in a virtual exhibit. Students for this work experience must have strong photography skills and be comfortable using an SLR camera. Students work will be credited in the exhibit. Grade 11-12.

**Work Experience Dates:** March 3-7, 2014, 8am-4pm daily

**Number of positions:** 2

**Call for Applications:** late November

**Application Deadline:** February 3, 2014

*Program: Arts Alive- Virtual Exhibit Creation*

**Description:** Students will use Adobe Photoshop and other programs to manipulate and label several hundred images and compile them into a simple format for use as a virtual exhibit. Will be directed and supervised by staff, but students for this work experience must be able to use Adobe Photoshop or similar programs to make modifications to images and be able to maintain focus on detail oriented tasks for extended periods. Students work will be credited in the exhibit.

**Work Experience Dates:** March 17-21, 2014 (Spring Break), 9am-4pm daily

**Number of positions:** 2

**Call for Applications:** late November

**Application Deadline:** February 3, 2014

*Program: Arts Alive- Exhibit Preparation*

**Description:** Students will assist the exhibit preparator in readying secondary student artwork for exhibit. This may involve matting, framing, assisting with exhibit arrangement decisions, signage etc. Grades 10-12.

**Work Experience Dates:** March 10 & 11, then April 14 & 15, 2014, 9am-3pm each day

**Number of positions:** 2

**Call for Applications:** late November

**Application Deadline:** February 3, 2014

*Program- Underground: The Art Gallery Experience*

**Description:** Students get hands-on experience in exhibit preparation, as well as a look at other areas of gallery work such as curatorial and programming. Over the week they visit some other Vancouver art centres and go behind the scenes to understand how galleries and artists connect. Grades 10-12. Best for students who are interested in the art history, curatorial or gallery ownership aspects of art. Students will be chosen for participation in the Underground Experience following an interview with gallery staff.

**Work Experience Dates:** March 17-21, 2014 (Spring Break), 9am-3pm daily

**Number of positions:** 3

**Call for Applications:** late November

**Application Deadline:** February 3, 2014

**Program Information Listing-  
Burnaby Art Gallery Work Experience Opportunities 2013-2014**

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*Program: Instructor's Assistants for Children's Summer Art Camps*

**Description:** Students assist with materials and room set-up / clean-up for art camps. They help students one on one with their artwork, and gain experience in an art education setting. Good for students with an interest in art and / or an interest in working with children. Grades 8-12.

**Work Experience Dates:** July and August, variable dates, two week-long commitments to either mornings or afternoons.

**Number of positions:** up to 20, variable

**Call for Applications:** April

**Application Deadline:** none, though positions usually fill by mid June

Questions? Contact:

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