

Volunteer Opportunity

International Student Orientation August 2016

Burnaby School District's International Office is organizing a 1 week orientation program for all new international students starting on Monday, August 29th 2016 and running through to Friday, September 2nd, 2016.

As student volunteers play a critical role in the success of this event and we are looking to recruit a new team of high calibre students to assist with this year's program.

Volunteer duties may include but are not limited to:

- Door greeters
- Leading groups of students to different event locations
- Ensuring classrooms have the required supplies and equipment
- Gathering important documents from students and presenters
- Assisting with facility set-up and signage
- Translating students' questions when necessary

Benefits:

- Hours volunteered can be used towards a student's graduation transition requirement
- Letters of reference and small gifts of appreciation at the completion of the event

Location: Burnaby South Secondary (Near Royal Oak Metro Station)

Dates and Times Required:

Monday, August 29th, 7:15 am - 3:45 pm
Tuesday, August 30th, 7:00 am – 4:00 pm
Thursday, September 1st, 9:00 am – 3:30 pm
Friday, September 2nd, 9:00 am – 3:30 pm

Requirements:

- Fluency in English
- Fluency in a second language would be an asset
- Cross-cultural communication skills
- Leadership experience or the potential to be a good leader
- Strong interest in global citizenary and global cultures

How to apply?

Interested students should send a brief e-mail to Jamie Adams jamie.adams@sd41.bc.ca of the International Education office introducing themselves. Ideally their e-mail will include either a resume and / or an explanation of the skills and experiences they possess that would make them a productive and positive volunteer. Qualified applicants will be contacted directly by the International Education Office.

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