

DEADLINE: SUNDAY NOV 13 @ NOON



Released October 2016

**RE: Winter Break Work Experience Placement**

The Vancouver Aquarium is currently recruiting **8 students** for our **Interpretive Delivery WEX program**.

As a Work Experience Student, you will work alongside experienced staff members and volunteers to engage with the public by sharing our animal stories and conservation messaging. You will also engage younger guests through arts and crafts based interpretation. Additionally, you will assist with the handling of small animals for public programming. All areas will be trained prior to starting so a passion for animals and the environment is the main pre-requisite for this role.

<b>Title:</b>	Gallery Interpreter
<b>Department:</b>	Interpretive Delivery
<b>Point Persons:</b>	Nathalie Graham and Derek Jang
<b>Key Dates:</b>	<p><b>Mandatory Group Interview:</b> Sunday November 20<sup>th</sup>. Time to be confirmed, and by invitation only.</p> <p>The Vancouver Aquarium will let students know if they have been selected for an interview by Thursday November 17<sup>th</sup>.</p> <p><b>Mandatory Training: all students must attend both days</b></p> <ol style="list-style-type: none"><li>1. <b>Core Training: Sunday December 4<sup>th</sup>, from 8:30am to 4:30pm.</b></li><li>2. <b>Specialist Training: Sunday December 11<sup>th</sup>, from 10:00am to 5:00pm</b></li></ol>
<b>Placement Dates:</b>	<p>December 17<sup>th</sup>, 18<sup>th</sup>, 19<sup>th</sup>, 20<sup>th</sup>, 23<sup>rd</sup>, 24<sup>th</sup>, 27<sup>th</sup>, 28<sup>th</sup>, 29<sup>th</sup>, 30<sup>th</sup>, 31<sup>st</sup>.</p> <p>Students must be able to attend all days indicated above.</p>
<b>Shifts:</b>	10:00am to 6:00pm

\* VISIT THE BURINBY NORTH CAREER PROGRAMS PAGE TO GET AN ELECTRONIC COPY OF THIS WITH LINKS.

<p><b>Description of Volunteer Opportunity:</b></p>	<ul style="list-style-type: none"> <li>• Interact with visitors and answer questions in the Discover Rays Gallery (primary task)</li> <li>• Supervise Face Painting (primary task)</li> <li>• Educate the public with stories and props in all galleries (primary task)</li> <li>• Handle small animals for public programming (primary task)</li> <li>• Assist staff cleaning the Goldcorp 4D Theatre</li> <li>• Assist staff with visitor surveys</li> <li>• Assist staff with office tasks, including laundry and some light cleaning</li> <li>• Complete self-led educational modules to increase knowledge of aquatic life</li> </ul>
<p><b>Skills Preferred:</b></p>	<ul style="list-style-type: none"> <li>• <b>Outgoing, enthusiastic and self-motivated</b></li> <li>• Students currently in Grade 8, 9, 10, 11, 12.</li> <li>• Genuine interest in working with the public</li> <li>• Strong communications skills, including excellent spelling/grammar and average typing skills.</li> <li>• Experience with delivering excellent customer service</li> <li>• Second language an asset</li> <li>• Ability to learn quickly from self-led activities, studying written documents, and some group activity work</li> </ul>
<p><b>Please Note:</b></p>	<p>Placement dates are mandatory. When applying, candidates <b>must</b> clearly note any dates they cannot attend. Candidates will not be considered for a placement if they are unavailable for more than two dates within that placement.</p>
<p><b>Volunteer Benefits:</b></p>	<ul style="list-style-type: none"> <li>• Gain customer service and communication skills</li> <li>• A chance to work alongside specialists in aquatic fields</li> <li>• Priority placement in future volunteer training sessions</li> <li>• Gain work experience hours</li> </ul>

**Interested Students:**

If you have interested students, we ask that you advise them to apply by clicking on the link below. They will then be directed to our online application form through our volunteer management database.

By clicking the "Fill in an Application" button on the right side of the website, they can complete their application by entering in all of the required fields. Please advise them **to complete this application in one sitting** as they may have difficulty editing their profile afterwards.

Please note students will be given the option to upload their resume & cover letter during this application, so I suggest having these on hand before beginning this process.



**If you could also please remind your students to ensure that they have selected "Wex Student" when asked what type of volunteer placement they are applying for, and Interpretive Delivery Wex Placement as the name of the specific position applying for. Students must also select Winter Break 2016 as the Wex placement date applying for.**

**[Click here to see our volunteer opportunities](#)**

Please refer to the attached PDF "How To" guide if you have any questions regarding this process.

Students' applications will then be reviewed and applicants will be contacted for an in-person or telephone interview approximately 4 days before the interview.

**Please submit all online applications by Sunday November 13<sup>th</sup> at noon.**

If you require more information about the Aquarium's Work Experience Program, our new application forms, or the specific responsibilities of the students, please do not hesitate to contact me.

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