

# SFU Camps

## Summer Camp Volunteer

**Position Title:** Summer Camp Volunteer

### Position & Camp Summary

Simon Fraser University Summer Camp volunteers are responsible for helping to provide a safe, fun environment for camp participants and for being a role model to camp participants. Specific duties include assisting instructors with the supervision of campers and coordination of activities. Volunteers may also be responsible for assisting with the supervision of camp participants during lunch, pre or post care. Volunteers should be flexible in their areas of placements as positions may change throughout the summer. Successful candidates will be mature, responsible, and willing to try new activities.

### Duties and Responsibilities

- General supervision and head counts of camp participants on campus and during field trips off campus.
- Assist instructors with games, activities, set up, and clean up.
- Participate in all camp specific activities and recreational activities including any co-operative games, sports, and swimming.
- Provide a safe and welcoming camp environment to camp participants and their families.
- Maintain a high level of respect and professionalism when interacting with camp participants, parents, instructors, volunteers, and camp administration.
- Be a role model to camp participants by demonstrating positive and respectful attitudes and behaviour.
- Effectively communicate absences and tardiness with camp administration and instructors.
- Attend mandatory before and after camp volunteer meetings.
- Adhere to the policies and procedures set out by camp administration.
- Additional duties as directed by camp administration.

### Requirements

- At least 14 years old by July 1, 2017.
- Ability to commit to a minimum of 2 weeks of volunteering (non-consecutive weeks is acceptable).
- Attend volunteer training and orientation.
- A Criminal Record Check will be required upon accepting a position with SFU Camps.

### Qualifications

- A desire to work in a positive environment with children.
- Positive attitude, strong work ethic, flexibility, and willingness to try new activities.
- Responsible and reliable.

### Important Dates

Volunteer Interviews: May 9, 10, 11 (Applicants will attend one session from 6 – 8PM)  
Volunteer Training: June 20, 21 (Volunteers will attend one session from 5:30 – 8:30PM)  
Volunteer Orientation: June 29 (3:30 – 5:30PM)  
Camp in Session: July 3 – September 1

\*\*\*Hours are not guaranteed and will be based upon registration numbers of the camp.

### Successful Candidates Will Receive:

- Experience working with children.
- Guidance and mentorship from instructors and camp administration through evaluations, goal setting, and professional development workshops.
- A minimum 80 hours of volunteer experience that can be applied to high school volunteer or graduation hours. \*
  - \*Approximate number of hours; subject to change based on camp placement and participant enrollment.
- A letter of completion.

**Application Deadline:** April 30<sup>th</sup>, 2017

Please complete the application form available at <https://goo.gl/forms/At6eiO5DQqZaBE583> and email a current resume to [admin\\_camps@sfu.ca](mailto:admin_camps@sfu.ca) (Subject Line: "2017 Volunteer Application – Your Name").

