

Teacher/Counsellor Reference Form

Please print

Student's name: _____ Grade: _____
Last name First Name

This student has applied for industry training in _____.

This program has an extensive out-of-school component. Student participants will be awarded credits for graduation as well as hours towards their apprenticeship certificate qualification (if applicable). Please assist in the selection process by providing the following information about the student and by giving frank comments that will assist in the placement of those students who might benefit from such a program.

Please check (✓) the most appropriate frequency demonstrated by this student for each of the following traits.

	Always	Usually	Sometimes	Seldom	Not applicable
<i>This student demonstrates:</i>					
positive attitude and is enthusiastic to learn and participate.					
willingness to take initiative.					
cooperation and works well with others.					
sensitivity and consideration towards others.					
honesty and respects confidentiality					
ability to accept constructive criticism and changes behaviour accordingly.					
attentiveness listens and follows directions.					
ability to speak clearly and audibly.					
ability to ask appropriate questions, and can articulate thoughts or ideas.					
clear and concise writing with few errors.					
ability to concentrate on the tasks assigned.					
ability to complete projects and assignments accurately and within time lines.					
ability to use the technology specific to the course.					
understanding of appropriate dress and grooming for the job.					
ability to observe the school's safety rules and regulations.					
the ability to abide by school policies related to break times and hours of work.					
	Excellent	Good	Average	Needs Improvement	
Overall Attitude:					

